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Gyvenimo aprašymas (CV)

Norėdami matyti vardą ir pavardę, turite  
[Prisijungti](#)

### Kokio darbo ieškau? Mano teigiamos savybės

I'm Lalin Ahmed Laskar from India, regarding my educational qualification i did my graduation in Arts in 2004 , i also did Diploma in computer application.

I've always appreciated uniqueness when it comes to homewares and prided myself on helping others to furnish their homes in a way that tells the unique story of their life. Thats why i was so excited to see the mentioned position at your company.

I belive that I am a great match for the role, I can use my skills exeperince and attributes to help the company reach your goals.

Multifaceted Professional with a Track Record in Supermarket Sales, Hospitality, and BPO Services. Versatile Professional with Expertise in Front Office Management and Waiter, Cleaner, Warehouse Worker.

Key skills are ...

Ability to Multitask

- 

Active Listening

- 

Communication skills

- 

Computer skills

- 

Customer service skills

- 

Picking and Packing

Pageidaujamas darbas

Sandėlininkai, Warehouse worker , Barmenai, padavėjai, Krovėjai

Pageidaujama darbo vieta

Vilnius, Norvegija, Airija, Austrija, Kanada, Latvija, Rusija, Šveicarija

### Kontaktai ir pagrindinė informacija apie mane

Gimimo data

1980-05-25 (45 m.)

Lytis

Vyras

Gyvenamoji vieta	India
Telefono numeris	<i>Norėdami matyti kontaktus, turite</i> <a href="#">Prisijungti</a>
El. pašto adresas	<i>Norėdami matyti kontaktus, turite</i> <a href="#">Prisijungti</a>

### Darbo patirtis

Darbo laikotarpis	<b>nuo 2022.03 iki 2023.12</b>
Įmonės pavadinimas	Seva Marketing Private Ltd.
Pareigos	Front Office Executive
Plačiau apie darbo pobūdį, patirtį	Taking calls from customers and delivering messages while also using basic office equipment like faxes or scanners, maintain files to keep track of important documents, organize travel arrangements, manage supply inventory and perform data entry as required
Darbo laikotarpis	<b>nuo 2019.11 iki 2021.04</b>
Įmonės pavadinimas	Vishal Mega Mart
Darbo sritis	Sandėlininkai
Pareigos	Sales associate
Plačiau apie darbo pobūdį, patirtį	Sales Goods ,cash register , provide customer service,help keep the store clean, clear communication, Empathy,objection handling , negotiation,team work, leadership and time management.
Darbo laikotarpis	<b>nuo 2017.11 iki 2019.03</b>
Įmonės pavadinimas	Zahra Multi Cuisine Family Restaurant
Pareigos	Waiter and Restaurant Cleaner
Plačiau apie darbo pobūdį, patirtį	As a Waiter: Point-of-sale systems. Food safety. Alcoholic beverage regulation. Effective communication. Active listening. Positive language. Problem-solving. Patience. As a Cleaner: Cleaning Techniques. Deep Sanitation Practices. Basic Maintenance. Effective Time Management. Hard Working. Fast Learner. Customer Service.

Darbo laikotarpis	<b>nuo 2014.11 iki 2016.05</b>
Įmonės pavadinimas	Seva Marketing Private Ltd
Pareigos	Warehouse worker
Plačiau apie darbo pobūdį, patirtį	Receive and process incoming shipments, checking for accuracy and completeness of orders and recording any discrepancies. • Store goods in the warehouse according to established procedures, labelling and organising items for easy retrieval. • Maintain accurate inventory records, including performing regular counts of stock and reconciling any discrepancies. • Pick and pack orders for shipment, checking labelling and packaging to ensure accurate and efficient fulfilment of orders. • Maintain a clean and organised warehouse environment, ensuring clear aisles and walkways, and correct storage of supplies and equipment. • Communicate effectively with team members, supervisors and customers to ensure accurate and efficient fulfilment of orders. • Identify and report to the appropriate personnel any problems or discrepancies in shipments, inventory or equipment.

Darbo laikotarpis	<b>nuo 2010.03 iki 2013.12</b>
Įmonės pavadinimas	SPANCO BPO
Pareigos	Customer Care Executive
Plačiau apie darbo pobūdį, patirtį	• Providing complete information about the product to the customer. • Solving all product or service-related issues of the customers. • Maintaining and updating the information of the customers regularly. • Providing the best possible solution to the queries of the customers. • Making products and services reports by collecting and analyzing the information provided by the customers. • Excellent communication skills

### Išsilavinimas

Laikotarpis	<b>nuo 2001.05 iki 2004.03</b>
Išsilavinimas	Aukštasis koleginis
Mokymosi įstaiga	Assam University, Silchar India
Išsilavinimo sritis	Dailė
Sritis	Bachelor in Arts

### Kalbos

Kalbos	Kalbėjimas	Supratimas	Rašymas
Anglų	Vidutiniškai	Gerai	Gerai

### Kompiuterinis raštingumas

Composed and sent over 150 emails a week using Microsoft Outlook

Created and formatted office budget spreadsheets using Microsoft Excel

Wrote, edited and formatted documents on Microsoft Word